



STAFF REPORT TO COMMITTEE

DATE OF REPORT January 14, 2021

MEETING TYPE & DATE Regional Services Committee Meeting of January 27, 2021

FROM: Environmental Services Division
Engineering Services Department

SUBJECT: Drinking Water and Watershed Protection Program – Proposal from
Shawnigan Basin Society

FILE: 0540-20 RS

PURPOSE/INTRODUCTION

The purpose of this report is to table a formal proposal from the Shawnigan Basin Society under the Drinking Water and Watershed Protection (DWWP) program as per the November 12, 2020 approved DWWP Partnership Policy process.

RECOMMENDED RESOLUTION

That it be recommended to the Board:

1. That the proposal received from the Shawnigan Basin Society be accepted as meeting the requirements of the DWWP Partnership Policy;
2. That staff develop a Partnership Agreement with the Shawnigan Basin Society for implementation of the proposed activities; and
3. That the proposal and agreement be referred to the Drinking Water and Watershed Protection Technical Advisory Committee for information at its inaugural meeting in 2021.

BACKGROUND

The Cowichan Valley Regional District (CVRD) has a standardized purchasing policy which does not take into consideration the value of partnerships and different fiscal models to achieve program goals. The DWWP Partnership Policy approved in November of 2020, allows the CVRD to work collaboratively with community groups to meet those goals while meeting the CVRD Purchasing Policy requirements.

ANALYSIS

As per policy, staff have reviewed the application from the Shawnigan Basin Society in line with policy criteria as stated below:

Evaluation criteria

1. Program support – does this proposed partnership further the CVRD DWWP program ten-year workplan objectives approved by the Board?
2. Resources - does the program have available resources to support the initiative?
3. Fiscal benefit – does this proposal bring additional fiscal benefits and serve the interest of the CVRD's population?
4. Additional benefits - does this partnership bring additional program benefit in line with the DWWP objectives which would not otherwise be possible?

5. Social benefit – Does this partnership build additional opportunities to expand the program by way of education, community animation and support of policy actions?
6. Value add – does this partnership have additional benefits to the community or the organization in furthering the objectives of the DWWP program?

The proposal put forward is in line with the evaluation criteria and provides the CVRD with additional benefits and support to the DWWP program. The proposed development of a preliminary watershed management template using the Shawnigan watershed as a case study will build on existing information and will provide additional support and capacity to the program in its developmental stages

FINANCIAL CONSIDERATIONS

There are no financial considerations at this time. Funding for Strategic Partnerships has been included in the 2021 budgets.

COMMUNICATION CONSIDERATIONS

Public communication with regards to this partnership will be posted on the website and via press release. It is anticipated that a formal proposal format will be developed in 2021 to expedite the development of future proposals and review by the DWWP Technical Advisory Committee as staff resources become available.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

This partnership is in line with current Strategic Goals and those of the DWWP program.


GENERAL MANAGER COMMENTS

☐ Not Applicable

Referred to (upon completion):

- ☐ Communications & Engagement
- ☐ Community Services *(Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Emergency Management, Facilities & Transit)*
- ☐ Corporate Services *(Finance, Human Resources, Legislative Services, Information Technology, Procurement)*
- ☐ Engineering Services *(Environmental Services, Recycling & Waste Management, Water Management)*
- ☐ Land Use Services *(Community Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails)*

Prepared by:



Kate Miller, M.Sc., RPP, LEED AP+
Manager

Reviewed by:

Not Applicable
Not Applicable



Hamid Hatami, P. Eng.
General Manager

Reviewed for form and content and approved for submission to the Committee:

Resolution:

Financial Considerations:

☒ Manager, Legislative Services

☒ Manager, Finance

ATTACHMENTS:

Attachment A – Proposal from Shawnigan Basin Society

Attachment B –